

**MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, SEPTEMBER 23, 2025, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/88418740146?pwd=KHh780cwD4srb4cHj5GVZpxPd8ubya.1>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Josh Hunter – Director of Finance/Acting Chief Administrative Officer
Teresa Tupper – Executive Assistant/Recording Secretary
Dan Archer – Mile Zero Banner Post Reporter

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Terry Ungarian called the Tuesday, September 23, 2025, Council Meeting to order at 9:00 a.m.

02.0 Adoption of the Agenda

394/23/09/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, September 23, 2025, Council Agenda and adopt it with the following deletion:**
Delegation 04.A and additions:
06.1.1-D Peace River Curling Club Fundraiser Invitation
06.1.1-E Peace Library System
06.1.1-F Funding Request – Councillor Reese
06.1.1-G Capital Funding Request – Town of Manning
10.A Personnel under ATIA section 9.b)
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, September 9th, 2025, Regular Meeting

395/23/09/25 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, September 09, 2025, Council Meeting Minutes and adopt them as presented.**
CARRIED

04.0 Delegations

05.0 Policies/ Bylaws

A. Revised Remuneration Policy

396/23/09/25 **MOVED BY Councillor Halabisky to acknowledge receipt of the Revised Remuneration Policy and adopt it with the updates as presented.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Ward Report Formatting and Council's Monthly Schedule

397/23/09/25 **MOVED BY Councillor Reese to acknowledge receipt of the Ward Report Formatting and Council's Monthly Schedule Report and accept it for more information and adopt format and bring forward at the Orientation Meeting.**
CARRIED

B. Election Letter of Agreements with School Divisions

398/23/09/25 **MOVED BY Councillor Schug to acknowledge receipt of the Election Letter of Agreement with School Divisions Report and accept it for information.**
CARRIED

C. 2025 Northern Alberta Tourism Summit Sponsorship Request

399/23/09/25 **MOVED BY Councillor Reese to acknowledge receipt of the 2025 Northern Alberta Tourism Summit Sponsorship Request and deny the request for sponsorship.**
CARRIED

D. Peace River Curling Club Fundraiser Invitation

400/23/09/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Peace River Curling Club Fundraiser Invitation and send Councillor These to attend and give greetings from the County on Saturday, October 4, 2025, at 5:30 p.m.**
CARRIED

E. Peace Library System – Agreement

401/23/09/25 **MOVED BY Councillor Halabisky to have the County review and sign the Peace Library System Agreement.**
CARRIED

F. Funding Request – Councillor Brent Reese

Councillor These abstained from the vote

402/23/09/25 **MOVED BY Councillor Reese to acknowledge conversation regarding compensation of Pat McNamara for speaking at the Town Halls, at the same rate as Dr. Neil Alexander for the Town Hall Meeting in Manning and travel expenses (mileage) for Jule Asterick for the meeting in Warrensville and have the County of Northern Lights pay mileage expenses for Jule Asterick, after she submits an invoice, and have administration research the engagement costs for Neil Alexander and bring back to council.**
CARRIED

Recessed the meeting at 10:16 a.m.

Reconvened the meeting at 10:25 a.m.

G. Capital Funding Request – Town of Manning

403/23/09/25 **MOVED BY Councillor Schug to have the County write a letter of support stating our commitment of up to \$50,000 in the 2026 budget to go towards a MCAC CEC Program grant application for the Town of Manning's Arena upgrades.**
CARRIED

06.1.2 Administration
A. CAO Report

404/23/09/25 **MOVED BY Councillor These to acknowledge receipt of the CAO Report and accept it for information.**
CARRIED

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance

A. Peace Regional Health Attraction and Retention Committee Financial Request

405/23/09/25 **MOVED BY Councillor Dechant to acknowledge receipt of the Peace Regional Health Attraction and Retention Committee Financial Request and add the \$2000 annual request to the 2026 Preliminary Budget and subsequent years.**
CARRIED

B. Director of Finance Update

406/23/09/25 **MOVED BY Councillor Schug to acknowledge receipt of the Director of Finance Report and accept it for information and have administration proceed with appraisals as discussed on tax recovery properties.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. GPS Tracking Hardware

407/23/09/25 **MOVED BY Councillor Yasinski to acknowledge receipt of the GPS Tracking Hardware Report and proceed with utilizing GeoTab telematics for 47 County units. CARRIED**

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

08.0 Info Items

A. Tuesday, September 23, 2025, Info Package

408/23/09/25 **MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, September 23, 2025, Council Info Package and accept it for information. CARRIED**

09.0 Open Mic

Decisions on Delegations

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. Subdivision Report 25NL13

409/23/09/25 **MOVED BY Councillor Reese to acknowledge receipt of Subdivision Application 25NL13 to create a 4.0 hectare (10 acre) parcel from SW 18-85-23-W5M and approve it subject to the following eight (8) conditions:**

1. That the applicant/owner enter into a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.

2. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the northerly part of west boundary of the proposed parcel and the balance of the quarter section adjacent to the road allowance for Range Road 240, for future road widening pursuant to Section 662 of the Municipal Government Act.

3. That the applicant/owner obtain all necessary environmental approvals required for development. Alterations to or obstruction of existing drainage courses, wetlands, or other bodies of water will not be permitted without prior approval from Alberta Environment and Protected Areas.

4. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.

5. That the applicant/owner provide a private sewage system and water services in accordance with the required acts, regulations, and standards.

6. The applicant/owner is responsible for contacting utility companies to determine whether the subject parcel can be serviced with power, communications, and gas servicing.

7. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights; and

8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

CARRIED

Recessed the meeting at 10:57 a.m.

Reconvened the meeting at 10:58 a.m.

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

10.0 In Camera Items

A. Personnel under ATIA section 9.b)

**410/23/09/25 MOVED BY Councillor Halabisky to have the Tuesday, September 23, 2025, Council Meeting go in camera to discuss Personnel under ATIA section 9.b) at 10:58 a.m.
CARRIED**

Dan Archer Report and Teresa Tupper Executive Assistant exited the meeting at 10:58 a.m.

**411/23/09/25 MOVED BY Councilor Councillor Yasinski to have Tuesday, September 23, 2025, Council Meeting come out of camera at 11:22 a.m.
CARRIED**

**412/23/09/25 MOVED BY Councillor Halabisky to adopt the modifications to Appendix A of the Executive Compensation Policy as discussed.
CARRIED**

11.0 Adjournment

Reeve Ungarian adjourned the Tuesday, September 23, 2025, Council meeting at 11:23 a.m.



Chief Elected Official
Terry Ungarian



Acting Chief Administrative Officer
Josh Hunter